



## DMC Welcome new team members:

Christie Campbell – Bookkeeping

Michael Miranda – B.Comm, CPA Student

Michael Wilson – Co-op Student

### Cilantro-Lime Grilled Chicken

**Ingredients:**

- 4 limes, juiced
- ½ cup chopped cilantro
- 2 tbs garlic salt
- 2tbs ground black pepper
- 1 whole chicken, cut into 6 pieces

**Directions:**

-Whisk lime juice, cilantro, garlic salt, and black pepper together in a large glass or ceramic bowl. Add chicken; toss to evenly coat. Cover the bowl with plastic wrap and marinate in the refrigerator, 30 minutes to overnight.

-Preheat an outdoor grill for medium-high heat and lightly oil the grate.

-Remove chicken from marinade and shake off excess.

Discard remaining marinade.

-Cook chicken on the preheated grill, turning occasionally, until no longer pink at the bone and juices run clear, about 30 minutes. An instant-read thermometer inserted near the bone should read 165 degrees F (74 degrees C).

Reference: [allrecipes.com](http://allrecipes.com)



## Online Safety

### Stay Safe Online

**Train your employees:** Protecting your company online begins with ensuring your employees are prepared to assist in keeping your computers and networks safe.

The best security technology in the world can't help you unless employees understand their roles and responsibilities in safeguarding sensitive data and protecting company resources. This will involve putting practices and policies in place that promote security and training employees to be able to identify and avoid risks.

**Talk to your employees about keeping a clean machine:** Your company should have clear rules for what employees can install and keep on their work computers. Make sure they understand and abide by these rules. Unknown outside programs can open security vulnerabilities in your network.

**Following good password practices:** Making passwords long and strong, with a mix of uppercase and lowercase letters, numbers and symbols, along with changing them routinely and keeping them private are the easiest and most effective steps your employees can take to protect your data.

**When in doubt, throw it out:** Employees should know not to open suspicious links in email, tweets, posts, online ads, messages or attachments – even if they know the source. Employees should also be instructed about your company's spam filters and how to use them to prevent unwanted, harmful email.

**Backing up their work:** Whether you set your employees' computers to backup automatically or ask that they do it themselves, employees should be instructed on their role in protecting their work.

**Staying watchful and speaking up:** Your employees should be encouraged to keep an eye out and say something if they notice strange happenings on their computer.

**Training employees is a critical element of security.** They need to understand the value of protecting customer and colleague information and their role in keeping it safe. They also need a basic grounding in other risks and how to make good judgments online.

**Most importantly, they need to know the policies and practices you expect them to follow in the workplace regarding Internet safety.**

Reference - See more at: <https://staysafeonline.org/business-safe-online/train-your-employees>

## Client Web Portal

How often do you rely on sending documents through email? How about Dropbox? It's an easy way to send larger files all at the same time. Have you ever thought about the safety of your documents that you are sending? How about who else can see these documents?

Sometimes we all take advantage that the methods we are using are safe. Why would anyone want to see the information I'm sending, it has no relevance to them.

Now a days though, all to often we get an email in our inbox to find out one of our contacts emails has been hacked. Now they have switched career paths and are peddling pharmaceuticals.

In this age of technology, we wanted to be able to offer our clients a safer solution to transferring the data that they need. While using our paperless program Doc.it, we are now able to offer a Client Web Portal to our clients.

The Client Web Portal is a service that once you have signed up for it, you will have your own personal gateway to transfer data both to and from your Accounting or Bookkeeping Professional. This is not a cloud offered services and all information is kept on site on our local server. As long you have an internet connection, you will have access to the Client Web Portal.

If you are interested in this service, please contact your Client Service Representative to sign up.



## **Tips to Save Money on Family Vacations**

Families are looking for ways to cut back on expenditures and trim their budgets. At the same time, parents recognize the benefits of taking time off to relax with their kids—and to escape the economic malaise. Here are some tips to save money on much-needed getaways.

- *Check to see if you can save money by purchasing tickets to attractions in advance. Many amusement parks offer up to 20% off for advance booking. Check to see how far in advance you must book to qualify for the discount. Note that some destinations charge children by height, not age, so you may end up paying full price for your taller offspring. Also be on the lookout for coupons and discounts offered by groups such as AAA.*
- *Buy sunscreen, bug spray, and other supplies at home rather than at tourist destinations, which tend to wildly mark up such necessities.*
- *Rent a house instead of staying at a hotel. A weekly house rental is usually much cheaper than paying nightly hotel rates. This option allows you to cook in rather than eat out every meal. Renting a house is particularly attractive to larger families since most hotels only allow four guests per room.*
- *Choose a destination that's within driving distance. Driving is much cheaper than flying, and why not explore the treasures in your own backyard? If you must fly, don't fly direct. You can save hundreds of dollars on each ticket by making a connection.*
- *If you grocery shop at your destination, go to a market outside the tourist area. Small markets in tourist sites tend to be expensive!*
- *If you're traveling internationally, buy local food and avoid American food. Expand your palette and avoid paying a premium for imported fare. No need to pay \$10 for a box of American corn flakes.*
- *Travel off season. Hotel rates, airfare, and admission prices are often deeply discounted during non-peak periods. Be flexible! Even traveling a few weeks before or after school vacation can save big bucks.*
- *Don't feel obligated to be on the go every day. Do the tourist thing one day, then have one day of down time. Vacations are meant to be a time to relax and get away from all the over-scheduling.*
- *Have a friend take care of your pets rather than board them. A week of doggie daycare can cost up to \$300.*
- *Stay with family or friends who live near a tourist area. Alternatively, do a house-swap with another family.*

*Reference: <http://www.infoplease.com/us/travel/save-on-family-vacations.html>*